

Barn Committee Report For PCC Meeting on 19.1.2016

The Barn Committee has met once since the last PCC meeting and liaison has occurred with the church architect, Richard Smith.

- 1) The architects were due to undertake a site visit last week. This was to measure up regarding the survey of the barn and preparation of survey drawings of the existing building, as previously agreed by the PCC. However, due to staff illness this appointment had to be postponed. It will be re-scheduled and completed in the near future.
- 2) The Barn Committee met on 6.1.2016, with a majority of the committee present and in addition Father Mark and John Higgs. At this meeting, the following was discussed:
 - a) Outline statement of requirements in respect of the Barn's usage in terms of essential requirements.
 - b) Car Park access and the stone wall on the boundary of the barn site.
 - c) Items to request for PCC approval at the meeting on 19.1.2016.

2A) Statement of Requirements for the Barn

The following list of requirements for the refurbished barn building was considered. These aim to assist the architect in understanding how the building will be used and help with the development of plans for the barn's future use. The requirements need to include the following:

- Replacement windows and new access door with covered porch into the barn, (possibly keyless access).
- Disabled access to the barn building.
- Accessible toilet facilities to meet the needs of anyone who might use the barn.
- Appropriate space available for events that have already been discussed at previous PCC meetings including, church-related meetings, church-related social events, local community access for small meetings/clubs, (e.g. existing and possibly new ones).
- Appropriate space to have a maximum of 25-30 people seated at events.
- Storage for seating and tables.
- Storage for Church groups/events e.g. Fun Club, Garden Party etc.
- Covered small pram park.
- Area for coat hanging.
- A kitchen deemed 'Fit for Purpose' to include the following:
 - Fridge
 - Hob (cold to touch) & oven
 - Microwave oven
 - Sink and drainer
 - Food preparation space
 - Storage for crockery, utensils, pans, cleaning equipment. etc.
 - Serving hatch (from kitchen).
- Meets current health, safety and fire regulations
- Adequate central and hot water heating.

Action Required: PCC agreement to discuss Statement of Requirements with architects and request options be developed to meet the requirements. This would include provision of drawings for the options. This will cost £1,280.00 + VAT, (as previously quoted by the architects).

The Barn Committee will then be able to report back to the PCC on their recommendation for the Barn refurbishment and bring the options, as applicable back to the PCC for approval.

2b) Car Park access and the front boundary stone wall

The issue of access to the barn area for car parking was discussed. There are ongoing issues with the tight turning into the barn car park and the wall and cars being damaged as a result. The state of the access driveway is also a concern, especially for pedestrians, as it is very uneven, on a steep slope and is hazardous.

It was viewed that in light of the anticipated delay with progressing the whole barn project, (because of the priority of the church roof). It is recommended that this aspect be addressed at the earliest opportunity.

Action for the PCC: To agree that the Barn Committee can progress options with the architect around widening the access driveway to the Barn car park and undertaking work on the boundary wall in order to facilitate this. This will incur architects consultation fees and plans maybe drawn up for submitting for consent.

If there are any queries about this report, please contact Sarah Higgs, to discuss further.